

# INITIAL RESPONSE & SAFETY When Safety Matters



## Fire Warden

**Course Overview** This course is designed to provide participants with the appropriate knowledge and skills to perform the duties of a fire warden in their workplace. The course material is intended to enable staff to meet requirements under the Fire Safety Regulations.

### **Prerequisite**

Attendees must have completed Fire Extinguisher Use training prior to commencement of this course.

### **Course Outline**

- Course introduction and enrolment
- Fire Warden duties, roles and responsibilities
- Preparing for emergencies
- Reporting emergencies
- Responding to emergencies safely
- Evacuation procedures
- Managing human behaviour during emergency situations
- Minimise the impact of the emergency
- Identify fire safety equipment
- Maintenance of fire safety equipment
- Assessment of students' competence

### **Course Logistics**

**Where:** This course is designed to be delivered at your workplace.

**Duration:** To maximize learning benefits, it is recommended that this course be conducted with a maximum of 8 participants over a period of 4 hours.

**Resources:** Suitable classroom equipped with whiteboard. Access to the worksite for identifying fire safety equipment, signage, escape paths and assembly points. A practical evacuation of an area or part of an area is recommended.

**Certification** Upon successful completion of this course, each student will receive a Nationally Accredited statement of attainment. Nationally Accredited Training is delivered in association with OHS A RTO No. 31092